



REQUEST FOR PUBLIC RECORD

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| REQUEST | | |
|----------------------|--------------|------|
| NAME OF REQUESTER | REQUEST DATE | TIME |
| ADDRESS OF REQUESTER | PHONE | |
| NATURE OF REQUEST | | |

DESCRIPTION OF RECORDS

PURPOSE - (REQUIRED IF REQUEST IS FOR A LIST CONTAINING THE NAMES OF TWO OR MORE INDIVIDUALS. STATE PURPOSE FOR WHICH LIST WILL BE USED.)

| | |
|--|-----------|
| I FURTHER UNDERSTAND THAT IF I WISH COPIES OF PUBLIC RECORD, A FEE MUST BE PAID PURSUANT TO RCW 42.56.070 (7), (8), BEFORE SUCH COPIES WILL BE PROVIDED. | SIGNATURE |
|--|-----------|

| ACTION | | |
|--|---|--|
| REQUEST RECEIVED BY | DATE | IDENTIFICATION VERIFICATION (Drivers License, etc.) |
| <input type="checkbox"/> DISCLOSURE APPROVED <input type="checkbox"/> DISCLOSURE DENIED | PUBLIC RECORDS OFFICER (Approving Authority) | DATE |

REASON FOR DENIAL – SPECIFY STATUTORY EXEMPTION AND HOW IT APPLIES TO RECORD WITHHELD:

| TIME REQUEST COMPLETED | STAFFING TIME EXPENDED HRS MIN | NO. OF PAGES COPIED | TOTAL DUE \$ | AMOUNT COLLECTED \$ |
|------------------------|--|---------------------|-----------------|------------------------|
|------------------------|--|---------------------|-----------------|------------------------|

AGREEMENT NOT TO RELEASE OR USE INFORMATION FOR COMMERCIAL PURPOSES

I HEREBY AGREE THAT THE LIST OF INDIVIDUALS PROVIDED TO ME BY WASHINGTON'S LOTTERY SHALL NOT BE USED FOR ANY COMMERCIAL PURPOSES BY MYSELF OR BY ANY ORGANIZATION I REPRESENT.

SIGNATURE OF REQUESTER